

May 20, 2025

BSE Limited Corporate Relationship Department 1st Floor, New Trading Ring, Rotunda Building, P. J. Towers, Dalal Street, Fort, Mumbai – 400 001. <u>Scrip Code: 500850</u> National Stock Exchange of India Limited Exchange Plaza Bandra Kurla Complex Bandra (E) Mumbai 400 051 <u>Scrip Code: INDHOTEL</u>

Sub: Submission of Annual Secretarial Compliance Report for the year ended March 31, 2025

Dear Sir,

Pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with the relevant Circular(s) issued by SEBI / Exchanges from time to time, we are submitting the Annual Secretarial Compliance Report of the Company for the year ended March 31, 2025, issued by Neville Daroga and Associates, Practicing Company Secretary.

Kindly take the above on record and circulate the same for the information of the members of the Stock Exchange.

Yours sincerely,

BEEJAL DESAI (F3320) Executive Vice President Corporate Affairs & Company Secretary (Group)

Encl: a/a

THE INDIAN HOTELS COMPANY LIMITED

CORP Office: 9th Floor, Express Towers, Barrister Rajni Patel Marg, Nariman Point, Mumbai 400 021, Maharashtra, India REGD Office: Mandlik House, Mandlik Road, Mumbai 400 001, Maharashtra, India www.ihcltata.com CIN L74999MH1902PLC000183 T +91 22 6137 1637, F +91 22 6137 1919 T +91 22 6639 5515, F +91 22 2202 7442







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NEVILLE DAROGA & ASSOCIATES

Practicing Company Secretary 5 B, Seervai Building, 2nd Floor,

5 B, Seerval Building, 2nd Floor, Girton School Compound, 20, Sleater Road, Grant Road, Mumbai 400007. C. P. No. 3823 Mob.: 98214 81982 Email : nevilledaroga@gmail.com

Secretarial Compliance Report of The Indian Hotels Company Limited for the financial year ended 31st March, 2025

I have examined:

- (a) all the documents and records made available to us and explanation provided by The Indian Hotels Company Limited ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the Stock Exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this Report.

for the financial year ended 31st March, 2025 in respect of compliance with the provisions of :

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the regulations, circulars, guidelines issued thereunder by the SEBI;

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include: -

- (a) Securities and Exchange Board of India (LODR) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018;NA to the Listed Entity during the year under review.
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021; NA to the Listed Entity during the year under review.
- (f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021. NA to the Listed Entity during the year under review.
- (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;



(h) other regulations as applicable.
 and circulars/ guidelines issued thereunder;

NEVILLE DAROGA & ASSOCIATES

Continuation Sheet

and based on the above examination, I hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, <u>except</u> in respect of matters specified below:

| - Sýr - - V - Ø, | Compliance Requirement (Regulations circulars/ guidelines including specific clause) | Regulation Circular No, | Deviations | Action Taken by | Type of Action | Details of Violatio n | Fine Amou nt | D | Management Response | Remarks |
|---------------------------|---|-------------------------------|--|-----------------------|----------------------|--|--------------------|---|--|---------|
| 1 | Regulation 30 of LODR | dated July 13, 2023 | A Minor delay of a few hours in disclosure of the proceedings of the AGM held on June 14, 2024 | | Cautionary letter | Delay of few hours for disclosure of proceeding s of AGM | | the Company was due to a technical glitch | The Company has taken necessary steps to avoid such instances. | NIL |

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:

| Sr. No | Observations' Remarks of the Practicing Company Secretary (PCS) in the previous reports) | Observations made in the Secretarial Compliance report for the year ended | Compliance Requirement (Regulations circulars guidelines guidelines including specific clause) | Details of violation. Deviations and actions taken penalty imposed. if any, on the listed entity | Remedial actions, (f any, taken hy the listed entity | Comments of the PUS on the actions taken by the listed entity |
|-----------|--|--|---|--|---|---|
| | NA | | | | | |



Continuation Sheet

I. I hereby report that, during the review period the compliance status of the listed entity with the following requirements:

| Sr. No | Particulars | Complianc e Status (Yes/ No/NA) | Observations/ Remarks by PCS* |
|-----------|--|--|-------------------------------------|
| 1. | Secretarial Standards: The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries of India (ICSI). | | |
| 2. | Adoption and timely updation of the Policies: . All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities. All the policies are in conformity with SEBI Regulations and have been reviewed & updated on time, as per the regulations/ circulars/guidelines issued by SEBI. | | |
| 3. | Maintenance and disclosures on Website: The listed entity is maintaining a functional website. Timely dissemination of the documents/ information under a separate section on the website. Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which redirects to the relevant document(s)/section of the website. | YES | |
| ŀ. | Disqualification of Director(s): None of the director(s) of the listed entity is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity. | YES | |
| i. | Details related to subsidiaries of listed entities have been examined w.r.t.: (a) Identification of material subsidiary companies. | (a) YES | TEN |

| | (b) Disclosure requirement of material as well as other subsidiaries. | (b) YES | |
|-----|---|------------------------|--|
| 6. | Preservation of Documents: The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per policy of preservation of documents and archival policy prescribed under SEBI LODR Regulations, 2015. | YES | |
| 7. | Performance Evaluation: The listed entity has conducted performance evaluation of the board, independent directors and the committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations. | YES | |
| 8. | Related Party Transactions: (a) The listed entity has obtained prior approval of audit committee for all related mathematical transactions: | (a)YES | |
| 2 | party transactions; (b) In case no prior approval obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the audit committee. | (b) NA | The Company has taken omnibus approval route for Related Party Transactions |
| 9. | Disclosure of events or information: The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder. | YES (Except as stated) | Except for a minor delay of a few hours in disclosing the procedures of the Annual General Meeting due to a technical glitch which was clarified to the Exchanges. |
| 10. | Prohibition of Insider Trading: The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015. | | |
| 11. | Actions taken by SEBI or Stock Exchange(s), if any: No action(s) has been taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder (or) | | Cautionary Letters issued by the Stock exchanges for the delays as mentioned in point 9 above. |

| | entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges are specified in the last column. | | |
|-----|---|------|--|
| 12. | Resignation of statutory auditors from the listed entity or its material subsidiaries: In case of resignation of statutory auditor from the listed entity or any of its material subsidiaries during the financial year, the listed entity and / or its material subsidiary(ies) has / have complied with paragraph 6.1 and 6.2 of section V-D of chapter V of the Master Circular on compliance with the provisions of the LODR Regulations by listed entities. | NA | There has been no resignation of Statutory Auditors in listed entity or its material subsidiaries in FY 2024-25. |
| 13. | Additional Non-compliances, if any: No additional non-compliances observed for any SEBI regulation/circular/guidance note etc. except as reported above. | NONE | |

Observations/Remarks by PCS are mandatory if the compliance status is provided as 'No' or 'NA'

We further, report that requirements of Employee Benefit Scheme Documents in terms of regulation 46(2) (za) of the LODR Regulations is not applicable to the Listed Entity during the review period.

Assumptions & limitation of scope and review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- 2. Our responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of financial records and books of account of the listed entity.
- 4. This report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (LODR) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

Place: Mumbai

Date: 15/05/2025

NEVILLE DAROGA & ASSOCIATES PRACTICING COMPANY SECRETARY 5B, SEERVAI BUILDING, 2ND FLOOR, GIRTON SCHOOL COMPOUND, 20 SLEATER ROAD, GRANT ROAD, MUMBAI - 400 007. C. P. No. 3823

NEVILLE KEK DAROGA

NEVILE DAROGA AND ASSOCIATES

ACS No.: 8663

CP No. 3823

UDIN : A008663G000346231 Peer Review No1285#2021.